

Customer #: _____ **Contact:** _____ **Date:** _____

PO #: _____ **Ship Via:** _____ **Phone:** _____

Company Name: _____ **FAX:** _____

_____ **Email:** _____

Visa MasterCard Amex Discover

Card Number: _____

Expiration Date: _____ / _____

Name as it appears on card: _____

CVC #: _____

Quantity: (Minimum order of 10 / Increments of 5) _____

Design or Logo Name: _____

Style: (Vert Arch, Flat Top Arch, etc.) _____

Font: (i.e. Full Block, Script, Brush, etc.) _____

Background: Connected Individual Size (inches) **Kiss-Cut:** Yes

Size: (If Script, Capital Height) **Height** (Foreground) _____ x **Width** (Overall) _____

Color: (Foreground) _____ Material **Color:** (Background) _____ Material

Sew Disk

Include disk Sew Field: H x W _____ Name Drop Name Drop Font _____
 Zig Zag Satin Bean Format: DST EXP Name Drop Text _____

If Reorder Only, Complete This Box

Quantity: _____

Have we done this design before? _____ **Reorder/ Work order Number:** _____

Color: (Foreground) _____ Material **Color:** (Background) _____ Material

Split Info: 2 Hoop Method 1 Hoop Method

Button Space: (Bottom of 2nd Button to top of 3rd) _____

Placket Width: (Overlap) _____ **Split:** Angled Straight

Tails #: _____ (Page 18 in Dalco Buyer's Guide)

Can we drop tail between button 3 & 4 if necessary? Yes No

*** If this design is for a jacket, we need to have the jacket sent to us. We will return the jacket with your order.**

**** If you are duplicating a design, we need to have the garment or the original artwork sent to us.**

(See pages 17, 18 & 19 in the Dalco Buyer's Guide for more information)



Please indicate button layout and design on the shirt example provided. Include distance between the top and second button **or** the second and third button